DEFFORD & BESFORD PARISH COUNCIL

Clerk: Lynne Yapp 11 Holloway, Pershore, Worcs WR10 1HW Tel: 0797 136 2445 (Office Hours)
Defford & Besford Parish Council (https://deffordbesfordparishcouncil.gov.uk/)

Notice is given of the Parish Council Meeting of Defford & Besford Parish Council on Wednesday 18th November 2026 in Defford Village Hall at 7pm

Lynne Yapp Clerk

Public Participation - Opportunity for Parishioners to ask to questions / raise issues. *The time allocated is at the discretion of the chairman. Residents are invited to give their views on issues on this agenda or raise issues for future consideration. Members of the public may not take part in the parish council meeting itself.* ***This period does not form part of the formal meeting.***
Members of the public are requested to write to the clerk in advance of the meeting with any queries or comments on any of the agenda item (where possible).

Note: Comments from parishioners are welcomed but in line with our Standing Orders (available to view on our website: https://deffordbesfordparishcouncil.gov.uk/category/policies *time will be* ***strictly*** *limited to maximum of 15 maximum minutes or to be included as an agenda item at the next parish council meeting.* ***Note: if multiple residents are in attendance the allocated time for this part of the meeting will be shared accordingly***

1. **APOLOGIES**

2. **DECLARATIONS OF INTEREST**
   Declarations of Interest:
   a) Register of Interests: Councillors are reminded of the need to update their register of interests.
   b) To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
   c) To declare any Other Disclosable Interests in items on the agenda and their nature.
   d) Written requests for the council to grant a dispensation (S33 of the Localism Act 2011) are to be with the clerk at least four clear days prior to a meeting.
   Councillors who have declared a Disclosable Pecuniary Interest, or Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the code of conduct, must leave the room for the relevant items.

3. **APPROVAL OF MINUTES** from meetings on 16th September 2026

4. **COUNTY / DISTRICT CLLR REPORTS**

5. **FINANCE / GOVERNANCE**
   a) Approval of receipts and payments to 10th November 2026 (made since last meeting):

Service Charge	7.00		Lengthsman Sept	300.00
Hall Hire	25.00		Hall Hire	22.00
Audit Costs	252.00		Street Lighting	242.89
HMRC - PAYE	405.48		Service Charge	7.00
Lengthsman August	325.00		Clerks Expenses	15.00
Clerks Expenses	15.00		Clerks Salary	455.72
Clerks Salary	455.72			

Receipts:

Invoice Refund	14.40
Lengthsman	306.25
Lengthsman	325.00
Precept / Grant	12,621.00
Interest	150.56
Grant - Goal Posts / Nets	1,131.00
Lengthsman	300.00

Account Balances:
Unity Trust Current Account: £7,707.00
Unity Trust Savings Account: £39,123.56

b) VAS Signs – invitation to extend warranty at £199 per sign per annum – *to consider*
c) Budget / Precept Request – *to agree to consider draft budget via email for formal approval at January meeting*

6. REPORTS:

- Lengthsman – to receive feedback on works carried out and future tasks
- Headstones / Faculty – *update from Clerk*
- Millennium Green – Goal posts ordered (6 week delivery). Update on timescale for ground levelling, installation of goal posts and cycle racks
- Accident Bourne Road – update following meeting with parish council and WCC and actions

7. PLANNING:

- 26/02481 Railway Inn, Defford – *the parish council has made comments but neither supporting or objecting the application.*
- 26/02484 Crofthurst, Harpley Road – single storey side extension and detached oak framed garage / workshop – *to consider and make comments*

8. FUTURE PROJECTS:

- VH Carpark resurfacing cost

9. OTHER MATTERS FOR INFORMATION / FUTURE AGENDA ITEMS:

- Budget / Precept Request 2027/28

10. DATE OF NEXT PARISH COUNCIL MEETING – Wednesday 20th January, 2027 7pm at Defford Village Hall