DEFFORD & BESFORD PARISH COUNCIL

Clerk: Lynne Yapp 11 Holloway, Pershore, Worcs WR10 1HW Tel: 0797 136 2445 (Office Hours)
Defford & Besford Parish Council (https://deffordbesfordparishcouncil.gov.uk/)

Notice is given of the Parish Council Meeting of Defford & Besford Parish Council on Wednesday 16th September 2026 in Defford Village Hall at 7pm

Lynne Yapp Clerk

Public Participation - Opportunity for Parishioners to ask to questions / raise issues. *The time allocated is at the discretion of the chairman. Residents are invited to give their views on issues on this agenda or raise issues for future consideration. Members of the public may not take part in the parish council meeting itself.* ***This period does not form part of the formal meeting.***
Members of the public are requested to write to the clerk in advance of the meeting with any queries or comments on any of the agenda item (where possible).

Note: Comments from parishioners are welcomed but in line with our Standing Orders (available to view on our website: https://deffordbesfordparishcouncil.gov.uk/category/policies *time will be* ***strictly*** *limited to maximum of 15 maximum minutes or to be included as an agenda item at the next parish council meeting.* ***Note: if multiple residents are in attendance the allocated time for this part of the meeting will be shared accordingly***

1. **APOLOGIES:** *Cllr Rees*

2. **DECLARATIONS OF INTEREST**
   Declarations of Interest:
   a) Register of Interests: Councillors are reminded of the need to update their register of interests.
   b) To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
   c) To declare any Other Disclosable Interests in items on the agenda and their nature.
   d) Written requests for the council to grant a dispensation (S33 of the Localism Act 2011) are to be with the clerk at least four clear days prior to a meeting.
   Councillors who have declared a Disclosable Pecuniary Interest, or Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the code of conduct, must leave the room for the relevant items.

3. **APPROVAL OF MINUTES** from meeting on 15th July 2026

4. **COUNTY / DISTRICT CLLR REPORTS**

5. **FINANCE / GOVERNANCE**
   a) Approval of receipts and payments to 10th September 2026 (made since last meeting):

Clerks Salary	391.92		Service Charge	7.00
Clerks Expenses	15.00		Payroll Services	55.35
Grass Cutting	730.00		Website Hosting / Support	360.00
Lengthsman June	450.00		ICO Renewal	47.00
Domain Renewal	36.00		Website Domain Paid in Error - to be refunded	14.40
Street Lighting	221.64		Grass Cutting	365.00
Tree Works	480.00		Lengthsman July	306.25
Payroll Services	40.35		Hall Hire	22.00
Service Charge	7.00		Clerks Expenses	15.00

Clerks Expenses	15.00		Clerks Salary	522.36
Clerks Salary	440.96			

b) Receipts:

LM - June	450.00
LM May	318.75
VAT Reclaimed	186.97

c) Account Balances:
Unity Trust Current Account: £428916
Unity Trust Savings Account: £30,221.00

d) Clerks Salary Increase – to record NALC's recent release of new salary pay scales for clerks sent to Cllrs for information, back dated to 1st April 2026. There is no need to formally agree to the pay increase as it is an existing contractual obligation

e) Clerks Salary Appraisal – Cllr Stephens – *to consider and approve a full review of Clerks salary scale to be carried out by CALC*

6. REPORTS:

- Lengthsman – LM continues to work diligently and receptive to issues identified
- Headstones / Faculty – *update from Clerk and to re-visit at November meeting*
- Millennium Green – *all in hand for discussion / consideration at the November meeting, and to include:*
  - ✓ Cycle Racks
  - ✓ Hedge cutting
  - ✓ Purchase of goal posts
  - ✓ Ground levelling / filling in

7. STREET LIGHTING – *Clerk to report on alternative energy supplier costs for street lighting / solar panels*

8. COMMUNITY GOVERNANCE REVIEW - *Changes to the number of Cllrs to 7 for Defford and 2 for Besford – this is now being progressed by WDC*

9. FUTURE PROJECTS: *to consider and list*

8. OTHER MATTERS FOR INFORMATION / FUTURE AGENDA ITEMS:

- Budget / Precept Request for 2027/28
- Street Lighting – possible solar panels

9. DATE OF NEXT PARISH COUNCIL MEETING – Wednesday 18th November 2026, 7pm at Defford Village Hall