DEFFORD & BESFORD PARISH COUNCIL

Clerk: Lynne Yapp 11 Holloway, Pershore, Worcs WR10 1HW Tel: 0797 136 2445 (Office Hours)
Defford & Besford Parish Council (https://deffordbesfordparishcouncil.gov.uk/)

Notice is given of the Parish Council Meeting of Defford & Besford Parish Council on Wednesday

15th July 2026 in Defford Village Hall at 7pm

Lynne Yapp Clerk

Public Participation - Opportunity for Parishioners to ask to questions / raise issues. *The time allocated is at the discretion of the chairman. Residents are invited to give their views on issues on this agenda or raise issues for future consideration. Members of the public may not take part in the parish council meeting itself.* ***This period does not form part of the formal meeting.***
Members of the public are requested to write to the clerk in advance of the meeting with any queries or comments on any of the agenda item (where possible).

Note: Comments from parishioners are welcomed but in line with our Standing Orders (available to view on our website: https://deffordbesfordparishcouncil.gov.uk/category/policies *time will be* ***strictly*** *limited to maximum of 15 maximum minutes or to be included as an agenda item at the next parish council meeting.* ***Note: if multiple residents are in attendance the allocated time for this part of the meeting will be shared accordingly***

1. **APOLOGIES**

2. **DECLARATIONS OF INTEREST**
   Declarations of Interest:
   a) Register of Interests: Councillors are reminded of the need to update their register of interests.
   b) To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
   c) To declare any Other Disclosable Interests in items on the agenda and their nature.
   d) Written requests for the council to grant a dispensation (S33 of the Localism Act 2011) are to be with the clerk at least four clear days prior to a meeting.
   Councillors who have declared a Disclosable Pecuniary Interest, or Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the code of conduct, must leave the room for the relevant items.

3. **APPROVAL OF MINUTES** from meetings on 20th May and 9th June 2026

4. **COUNTY / DISTRICT CLLR REPORTS**

5. **FINANCE / GOVERNANCE**
   a) Approval of receipts and payments to 9th June 2026 (made since last meeting):

Insurance	726.21
Lengthsman - April	318.75
Service Charge	7.00
Clerks Salary	391.92
Clerks Expenses	15.00
Training (Cllr Robinson)	48.00
HMRC - PAYE	326.62
Audit Expenses	25.75
Lengthsman - May	300.00
Service Charge	7.00

b) Receipts:

LM - MAY	300.00
Interest	145.78

c) Account Balances:
Unity Trust Current Account: £7,875.67
Unity Trust Savings Account: £30,221.00

d) Request from Clerk for an additional 4 hours per month to be added to contracted payroll *– to note that current agreement of 32 hours per month has been in place since beginning 2019*

6. REPORTS:

- Lengthsman – to receive feedback on works carried out and future tasks
- Headstones – *update from Clerk*
- Cycle racks – to be installed at Defford Village Hall
- Millennium Green – *to receive update on works carried out at MG and what still needs to be done:*
  - ✓ Cycle Racks installed
  - ✓ Hedge cutting
  - ✓ Awaiting quotes for goal posts
  - ✓ Ground levelling / filling in

7. PLANNING:

- 26/01303 Besford Water Tower, Ladywood Road - Conversion and refurbishment of Besford Water Tower to form one dwelling, with replacement first-floor, detached subterranean garage with ancillary accommodation, access and associated works – *to consider and make comments*

8. OTHER MATTERS FOR INFORMATION / FUTURE AGENDA ITEMS:

9. DATE OF NEXT PARISH COUNCIL MEETING – Wednesday 16th September 2026, 7pm at Defford Village Hall